

# **PROCLAMATION 1**

**PROCLAMATION  
OF CITY OF BLANCO  
PROCLAIMING OCTOBER 2022 AS**

**“Hill Country Night Sky Month”**

- WHEREAS,** the aesthetic beauty and wonder of star-filled skies are the heritage of all humankind and locally to the inhabitants of City of Blanco and are therefore worthy of celebration; and
- WHEREAS,** the experience of standing beneath a star-filled night sky inspires feelings of wonder and awe, and may encourage interest in science and nature especially among young people; and
- WHEREAS,** the opportunity to view star-filled skies attracts tourists to our region and therefore economic benefit to City of Blanco; and
- WHEREAS,** preserving the rich historic heritage and starry night skies of the City of Blanco is important to its residents; and
- WHEREAS,** “light pollution,” which is wasted light that performs no function or task and artificial light that goes where it is not supposed to go, is created by glare, light trespass, sky glow, and overlighting; and
- WHEREAS,** light pollution wastes natural resources amounting to at least \$2 billion per year and contributes to diminished American energy independence; and
- WHEREAS,** the historical view of the night skies has been eroding in many nearby areas and generations are growing up with limited, if any, view of the wonders of the universe; and
- WHEREAS,** the influx of people into the Texas Hill Country region and the accompanying light pollution from area lighting fixtures has been steadily on the rise; and
- WHEREAS,** solving the problem of light pollution involves making better use of outdoor lighting to direct light down to where it is needed instead of upward into the sky, putting outdoor lights on timers and using outdoor lighting only where necessary; and
- WHEREAS,** Hill Country communities are increasingly dedicated to the preservation of the region’s night skies, as evidenced by the frequent educational activities conducted in our region and by the increasing number of places in our region recognized as International Dark-Sky Places by the International Dark-Sky Association, including: the City of Blanco, Enchanted Rock State Natural Area, South Llano State Park, the City of Dripping Springs, the Wimberley Valley, the City of Fredericksburg, the City of Horseshoe Bay, U Bar U Camp & Retreat Center, River Hills Neighborhood of Travis County, and Lost Creek Neighborhood of Travis County; and
- WHEREAS,** this regional effort and the preservation and celebration of our night skies is worthy of a month-long celebration.

**NOW THEREFORE, BE IT PROCLAIMED by the [local jurisdiction], Texas:**

1. October 2022 shall hereafter be known as “Hill Country Night Sky Month” in the City of Blanco, Texas.
2. That the City of Blanco encourages citizens to enjoy the night sky and to participate in the City of Blanco and the Hill Country region’s events and programs celebrating the night sky and promoting the ways in which communities are working to preserve it.
3. That the Mayor and Blanco City Council encourages citizens to learn about light pollution and why it matters, night sky friendly lighting, and lighting regulations, and to implement practices and lighting improvements that will reduce light pollution, thereby preserving our night skies.
4. The Blanco City Secretary is hereby instructed to post this Proclamation at Blanco City Hall for Public Display and enter this document into the permanent records of the City of Blanco.



\_\_\_\_\_  
Rachel Lumpee, Mayor, Blanco, Texas

# **PUBLIC HEARING**

**Voluntary Annexation of 4.09 Acre  
Property at Rocky Road Estates located  
in the Horace Eggleston Survey No. 24,  
Abstract No. 1, Blanco County, Texas**

**NOTICE OF PUBLIC HEARING ON VOLUNTARY (C-3) ANNEXATION**

**CITY OF BLANCO, TEXAS**

Notice is hereby given that a public hearing will be held during a meeting of the Planning & Zoning Commission of the City of Blanco on the 12<sup>th</sup> day of September, 2022 at 6:30 pm at the Byars Building, 308 Pecan Street, Blanco, Texas 78606 and during a meeting of the City Council of the City of Blanco, Texas on the 13<sup>th</sup> day of September, 2022 at 6:00 pm at Gem of the Hills Senior Citizen Community Center located at 2233 US-281, Blanco, Texas, 78606 where all interested persons will have the right to appear and be heard on the proposed voluntary annexation by the City of Blanco, Texas of approximately 4.09 acres located in the Horace Eggleston Survey No. 24, Abstract No. 1, Blanco County, Texas. The voluntary annexation is contiguous to the current city limits of Blanco, Texas, in the City's exclusive extraterritorial jurisdiction. A map of the area proposed for annexation is available at City Hall and posted on the City's website.



- 32 King, in France
- 34 "The" to Wolfgang
- 35 Takes away
- 38 Flowery shrub
- 41 Drive-in feature
- 43 Scamps
- 44 Shad eggs
- 45 New —, India
- 47 Xerxes ruled here
- 50 Jack London venue
- 53 Toy on a string (myph.)
- 54 Palo —
- 58 Overture
- 59 Told all
- 60 Calcutta attire
- 61 Not stringent
- 62 Distorts, as data
- 63 Salon tint
- 64 Obliging
- 66 Coat length
- 67 Max — Sydow
- 68 Mountain tops
- 69 Dashboard gadget
- 70 Tended the horse
- 72 Tampico cash
- 74 What rainbows are
- 75 Like sandpaper
- 77 Scrape
- 78 Ballroom dance
- 80 Goes on a voyage
- 81 Rajah's land
- 83 Feline attractor
- 86 Close
- 88 Rapier's kin
- 89 Calm
- 93 Dodged
- 96 Garage job
- 97 Dolphin habitat
- 98 Pasternak heroine
- 99 Sharp cheese
- 101 Feeling ennui
- 102 Pale

Cason Weathersby (3) pulls a defender along to pick up more yardage in the junior varsity scrimmage against Mason Thursday, Aug. 18. (Photo by Diana Schwind)

Ryder Moorman (4) picks up yardage for the Panthers in the varsity scrimmage against Mason Thursday, Aug. 18. (Photo by Diana Schwind)

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**Previous So**

- 115 Platina
- 116 Com
- 117 Borc
- 118 Top
- 119 Alp
- 121 Im
- 122 Tilt
- 123 Vr
- 124 Ac
- 125 In
- 126 M
- 129 E
- 132
- 134
- 136
- 138
- 141

- 63 Medicinal plant
- 64 Newspaper type
- 65 Exchanged
- 66 Ethical
- 68 Coddle
- 69 Lodge dwellers
- 71 Kimono fastener
- 73 "— vincit amor"
- 75 Renowned recluse
- 76 Gleeeful city
- 79 Give aims
- 80 Dry-heat bath
- 82 Must-have
- 83 Showy lily
- 84 Do the trick
- 85 Reasons to sue
- 87 Gladden
- 88 Titles like Tarzan's

- 1 Invited
- 2 Improve upon
- 3 Temporary failure
- 4 Holler
- 5 Phone buttons
- 6 Caramel-colored
- 7 Laws
- 8 Stirs
- 9 Banana coat
- 10 Kicks out
- 11 Title
- 12 Charm
- 13 Makeup item
- 14 Kind of instinct
- 15 Garbage bin output
- 16 German city
- 17 Clean-air org.
- 18 Put — (save)
- 19 Embankment
- 20 Grim
- 33 Nobel Prize city
- 36 Fri's friend
- 37 Form 1040 expert

- THIRD WURST
- HAISTE PINATA
- RILLES OLIVER PO
- ETE IGNITE PUE
- WISPI DES PUGE
- CARRIER BEVEL
- ANODES BEALS W
- DAMON GUSTO W
- ELAN GUNS VER
- TON PUE VIE
- GOALIE A TEA
- BOONE RIOTS
- TRADE MINUS T
- GATE MADIR B
- LIVE SAKEN BLS
- FORATE ELLS
- RECLUSE LAVA
- ERROR STIR
- ANIMA STIR
- REBEL EASY

08/24/2022

CITY OF BLANCO WATER TAP APPLICATION

File# \_\_\_\_\_

Acct# \_\_\_\_\_

Name CALEN MCNETT Date 5/13/2022

Service Address LOT 02, ROCK ROAD ESTATES BLANCO, TX

Mailing Address P.O. BOX 1923 JOHNSON CITY, TX 78636

Phone Number 830-998-5040

← Olga,  
Please call  
this man for  
further direction

WATER SERVICE TAP INSIDE CITY LIMITS \$1200.00 NON REFUNDABLE

WATER SEWER TAP INSIDE CITY LIMITS \$1200.00 NON REFUNDABLE

WATER SERVICE TAP OUTSIDE CITY LIMITS \$1750.00 NON REFUNDABLE FEE

WATER SEWER TAP OUTSIDE CITY LIMITS \$1750.00 NON REFUNDABLE FEE

\*\*\*\*\* (This is for 5/8 & 1/4 meter. If larger service is required, customer will pay the difference.)

Deposit Required:

WATER METER DEPOSIT IS MANDATORY \$185.00 RESIDENTIAL

WATER METER DEPOSIT IS MANDATORY \$208.00 COMMERCIAL

CUSTOMER SERVICE INSPECTION \$35.00 (included in deposit amount) RESIDENTIAL

CUSTOMER SERVICE INSPECTION \$50.00 (included in deposit amount) COMMERCIAL

Date 5/13/2022 Signature [Signature]

The Following Services have been paid:

Water tap paid: \_\_\_\_\_

Sewer tap paid: \_\_\_\_\_

Water Meter deposit paid: \_\_\_\_\_

Refundable RESIDENTIAL Water Deposit \$ 140.00 (AT TIME OF DISCONNECTION ONLY)

Refundable COMMERCIAL Water Deposit \$148.00 (AT TIME OF DISCONNECTION ONLY)

Method of Payment for Services: Check# \_\_\_\_\_ Cash \_\_\_\_\_

Credit Card \_\_\_\_\_

The Following Services have been installed:

Water Meter# \_\_\_\_\_ Meter Reading \_\_\_\_\_

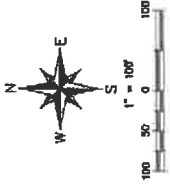
Date Service is On \_\_\_\_\_ Water/Sewer Representative \_\_\_\_\_

Route \_\_\_\_\_ Reading Sequence \_\_\_\_\_

**ALLOW 60 BUSINESS DAYS FOR INSTALLATION OF SERVICE**

Vol. 3/P. 365

PLAT ESTABLISHING  
**ROCKY ROAD ESTATES**  
BEING SITUATED IN THE HORACE EGGLESTON SURVEY NO. 24, ABSTRACT NO. 1, BLANCO COUNTY, TEXAS AND BEING ALL OF A CALLED 9.886 ACRE TRACT OF LAND RECORDED IN DOCUMENT NO. 216386, OFFICIAL PUBLIC RECORDS, BLANCO COUNTY, TEXAS



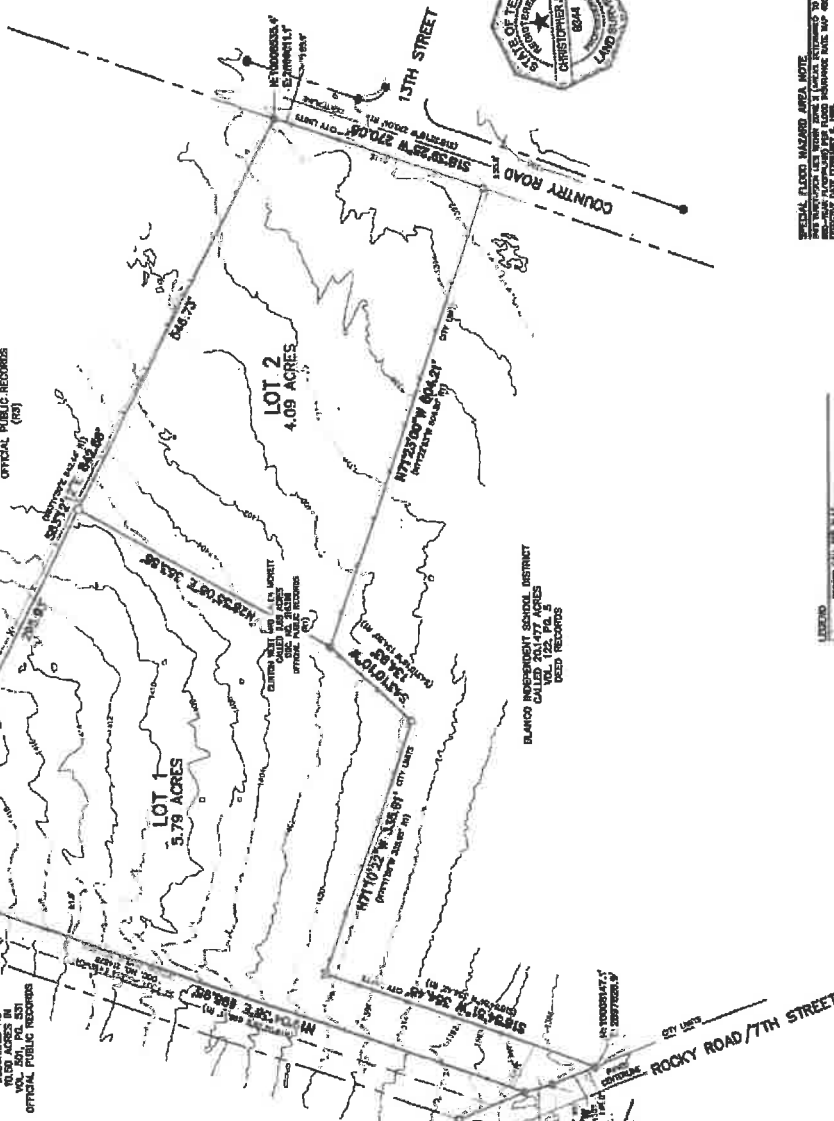
BRANDEY ALVARO DE LEON AND SENSADA D. DE LEON  
CALLER 284 ADDRESS  
OFFICIAL PUBLIC RECORDS  
(94)

RAFAEL JESUS DE LEON  
CALLER 285 ADDRESS  
OFFICIAL PUBLIC RECORDS  
(94)

ZANE W. SMITH AND WENDY S. SMITH  
CALLER 1040 ADDRESS  
OFFICIAL PUBLIC RECORDS  
(93)

LOT 1  
5.78 ACRES

LOT 2  
4.09 ACRES



COUNTY RECORDS  
COUNTY OF BLANCO  
THE UNDERSIGNED, CLERK OF THE COUNTY OF BLANCO, TEXAS, DO HEREBY CERTIFY THAT THE FOREGOING PLAT OF LAND IS A TRUE AND CORRECT COPY OF THE ORIGINAL AS FILED IN MY OFFICE ON THIS 15th DAY OF MAY, 2002, AT 10:00 A.M. AND THAT THE SAID PLAT IS SUBJECT TO THE PAYMENT OF THE TAXES AND CHARGES THEREON AS PROVIDED BY LAW.

FILED FOR RECORD  
IN THE OFFICE OF THE CLERK OF THE COUNTY OF BLANCO, TEXAS  
ON THIS 15th DAY OF MAY, 2002, AT 10:00 A.M.  
BY: *Jana Halla*  
CLERK OF COUNTY

Jana Halla by Shaib Marcar



SPECIAL FLOOD HAZARD AREA NOTE  
THE UNDERSIGNED HAS BEEN ADVISED BY THE FLOOD INSURANCE RATE BOARD (FIRB) THAT THE FOLLOWING ARE AREAS WHICH ARE SUBJECT TO SPECIAL FLOOD HAZARD AREAS. THESE AREAS ARE SHOWN ON THE ATTACHED MAP AND ARE SUBJECT TO SPECIAL FLOOD HAZARD AREAS. THESE AREAS ARE SUBJECT TO SPECIAL FLOOD HAZARD AREAS. THESE AREAS ARE SUBJECT TO SPECIAL FLOOD HAZARD AREAS.

- LEGEND  
SQUARES CALL FOR FEET  
CIRCLE CALL FOR FEET  
TRIANGLE CALL FOR FEET  
DIAMOND CALL FOR FEET  
STAR CALL FOR FEET

SPECIAL SURVEY NOTES  
THE PLAT AND INSTRUMENTS HEREBY FILED ARE SUBJECT TO ALL THE TERMS, CONDITIONS, AND COVENANTS OF THE INSTRUMENTS HEREBY REFERRED TO AND TO ANY INSTRUMENTS FILED IN THE OFFICE OF THE CLERK OF THE COUNTY OF BLANCO, TEXAS, THAT MAY AFFECT THE SAME. THE UNDERSIGNED HAS BEEN ADVISED BY THE FLOOD INSURANCE RATE BOARD (FIRB) THAT THE FOLLOWING ARE AREAS WHICH ARE SUBJECT TO SPECIAL FLOOD HAZARD AREAS. THESE AREAS ARE SHOWN ON THE ATTACHED MAP AND ARE SUBJECT TO SPECIAL FLOOD HAZARD AREAS.

**STAFF**  
**CITY HALL**



**STAFF  
POLICE  
DEPARTMENT**

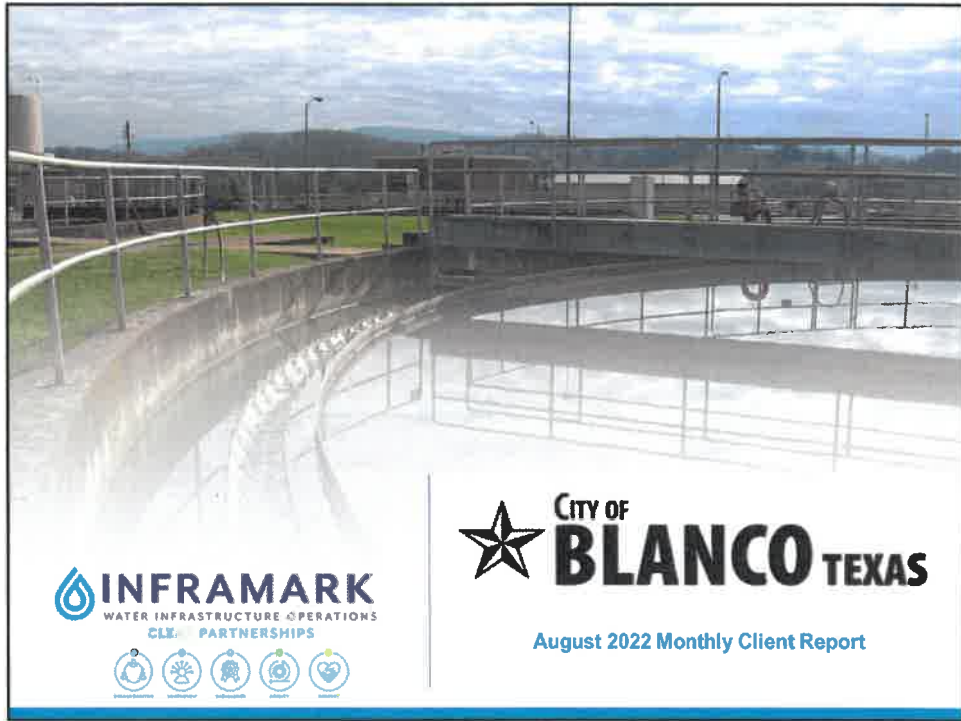
# BLANCO POLICE DEPARTMENT MONTHLY STATISTICS 2022



January	February	March	April	May	June	July	August	September	October	November	December
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Crime Statistics												YTD	
<b>Major Crimes</b>													
Assaults	2	0	2	0	2	3	1	0					10
Sexual Offenses	0	0	0	0	1	0	0	0					1
Other	0	0	0	0	0	0	0	0					0
<b>Burglaries</b>													
Residence	0	0	0	0	0	0	0	1					1
Vehicle	0	0	0	0	1	0	0	0					1
Business	0	0	0	0	0	0	0	0					0
Theft	2	4	2	0	3	4	2	2					19
Criminal Mischief	0	2	3	2	2	3	2	1					15
Alcohol Violations	1	3	0	2	8	4	3	2					23
Narcotics Violations	5	8	2	1	9	3	0	7					35
<b>Arrests</b>													
Individuals	10	4	6	6	9	10	4	4					53
Adult	10	4	1	5	8	10	4	4					46
Juvenile	0	0	5	1	1	0	0	0					7
Offenses	17	6	5	6	16	17	6	5					78
Felony	12	4	0	2	7	5	0	2					32
Misdemeanor	5	2	5	4	9	12	6	3					46
Filed by CID	0	4	10	3	6	2	9	1					35
<b>Calls for Service</b>													
Total Calls for Service	237	238	324	287	312	258	259	257					2172
Assist EMS	17	9	15	6	13	12	17	12					101
Assist Fire	17	5	8	8	3	5	4	4					54
Assist Other Agency	18	7	25	21	16	20	27	34					168
Assist Public	2	11	9	7	13	6	2	6					56
Accidents	6	4	1	11	5	8	9	7					51
Disturbances	8	2	5	6	6	4	5	2					38
Suspicious Activity	13	14	30	28	24	13	14	19					155
Alarms	19	7	2	5	14	8	4	3					62
Animal Calls	1	7	9	7	6	6	9	9					54
City Ordinance Viol.	1	5	2	3	0	3	3	5					22
<b>Traffic Enforcement</b>													
Citations	40	25	32	54	58	51	56	48					364
Warnings	84	106	84	123	143	147	95	130					912
Speeding	19	7	21	21	25	26	29	22					170
D.L. Violations	7	1	2	6	12	13	13	7					61
Registration	5	2	4	8	11	10	11	5					56
Insurance	0	3	1	7	4	7	7	8					37
Stop Sign/Light	3	1	1	7	1	2	0	0					15
Equipment	0	0	0	0	6	2	1	1					10
Other	6	11	3	5	10	5	4	9					53
													0
<b>Other</b>													
Time Out of City	32	15	27	31	34	40	30	12					221
Record Requests	15	16	18	12	11	11	16	14					113
Golf Cart Permits	0	0	0	1	0	0	0	1					2
Home Watches	82	81	115	108	110	68	93	106					763

**INFRAMARK**



1

**Noteworthy Events**

- ✓ Inframark participated with the City of Blanco for the Blanco County Rodeo Parade
- ✓ Stage 3 Drought Contingency continued through August
- ✓ Council approved SCADA upgrade project. This work to be done by TracNTrol and will begin working with city administrator and vendor to ensure this is completed in a timely manner.
- ✓ Effluent flows have reached 80% at the Wastewater Treatment Facility. Began conversations with Ardurra and city administrator on next steps.
- ✓ TCEQ working on forms and better guidance to PWS on the new Lead and Copper revisions regarding pipe inventory.

INFRAMARK

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## Maintenance and Repairs

### Out-of-Service Equipment

Facility	Status / Requests	Impact	Est. Cost	Date Listed
Church GST	Booster Pump #2 soft starter failed. Looking into replacement options.	Compliance Premature Failure of Pump #1	\$5,000	7/15/2022
Main Lift Station (Secondary Wet Well)	Pumps 3 & 4 run, but not pumping. Investigating pump curves, and other possibilities as to why not transferring to WWTP.  Update: After further investigation, it is determined this lift station has no current flow going to it. Inframark is looking into other options regarding this wet well.	Compliance Unauthorized Discharge	\$10,000	4/15/2022

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## City Equipment and Facilities

Substantial Completion of Water Treatment Facility  
November 2022

WWTP has reached 80% capacity.  
Working with Ardurra and City Administrator on next steps

Actively improving buildings and facilities structurally, cosmetically, and safety issues



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## Wastewater Operations

- ✓ WWTP is currently discharging to outfall 002 (irrigation fields)
- ✓ Weekly testing of all parameters
- ✓ Increased process control measures to twice a week to optimize WWTP treatment
- ✓ Capacity of WWTP has reached 80%

Monthly Operations KPI											
Month	BOD			TSS		NH3-N		Phosphorous			E. coli
	Influent	Effluent	Removal	Influent	Effluent	Influent	Effluent	Influent	Effluent	Removal	Effluent
	(mg/L)	(mg/L)	%	(mg/L)	(mg/L)	(mg/L)	(mg/L)	(mg/L)	(mg/L)		(mg/L)
Aug-22	196.7	1	99%	117	1	47.5	0.0E	9.66	6.95	28%	1
Jul-22	191.5	1	99%	103.5	1.5	49.3	0.05	9.68	3.49	64%	
Jun-22	217.8	1.5	99%	117.3	1.3	40.9	0.1	11.3	8.5	25%	
May-22	433.8	2.0	100%	199.0	2.8	45.4	0.1	13.2	6.5	51%	
Apr-22	319.0	3.0	99%	106.0	3.0	50.5	0.1	Unkown	7.32		
Mar-22	174.0	6.0	97%	316.0	8.0	37.6	0.1	14.5	5.02	65%	
Maximum	433.8	2.0	100%	199.0	2.8	45.4	0.1	13.2	8.5		
Average	286.2	3.1	99%	184.6	3.8	43.6	0.1	13.0	6.8	47%	

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## Wastewater Effluent Flows Chart

WWTP Effluent Flows Permitted Flow .225 MGD		
Month	Avg. Flow MGD	Capacity
Mar-22	0.165	73%
Apr-22	0.166	74%
May-22	0.169	75%
Jun-22	0.172	76%
Jul-22	0.176	78%
Aug-22	0.179	80%

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## Water Operations

- ❖ **Substantial completion November 2022**
- ❖ **Looking into 5 – Turbidimeters. Missing 2, and the other 3 are obsolete.**
  - ❖ **(Parts unable to be obtained)**

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## Irrigation Operations

- ❑ Increased rainfall in August reduced aggressive irrigation efforts as in June and July.
- ❑ Working with irrigation and plant specialist to better plan irrigation options



### Irrigation Operations

Month	WWTP Effluent	Field Application	Estimated Storage (If no land application)
	Total Flow MG	Total Flow MG	Days
Aug-22	5.54	1.87	47
Jul-22	5.25	3.52	50
Jun-22	5.25	2.05	40
May-22	5.25	1.25	24
Apr-22	4.98	1.14	21
Mar-22	5.06	0.0792	20

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## Collection and Distribution

- Leaks increased in August due to rainfall and shifting soils
  - 18 leaks in August
- Water loss reduced to 3% for August.
  - Will continue to diligently track leak loss amounts, and meter accuracy

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## Health and Safety

- No recordable incidents for August 2022
- Inframark continues to instill the safety culture, policies, and procedures with the team
- Emergency Preparedness Safety covered for August 2022



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## Personnel

- Inframark continues to invest in their personnel through training and development

**CONSENT**  
**ITEM #1**

**SPECIAL MEETING AND BUDGET WORKSHOP  
OF THE GOVERNING BODY OF  
THE CITY OF BLANCO**

**Meeting Minutes  
August 4, 2022, 3:00 pm**

A special meeting and budget workshop of the City Council, City of Blanco, Texas was held on August 4, 2022, at 3:00 pm at the Byars Building, 308 Pecan Street, Blanco, Texas.

The meeting was called to order at 3:05 pm by Mayor Rachel Lumpee, followed by roll call (Laurie Cassidy) announcing a quorum was present. The Pledge of Allegiance was led by Mayor Lumpee. Council members present: Mayor Lumpee, Mayor Pro-Tem Barron, Council Members Smith, McClellan, Thrailkill, and Divine.

City staff present: Warren Escovy, Laurie Cassidy, Sasha Ricks, and Chief Scott Rubin.

Mayor Lumpee made the following announcements:

- The Smoke Rider fire on the Blanco/Hays border is 60% contained. Anyone wanting to donate Water or Gatorade can drop it off at Gem of the Hills Monday-Thursday 9 am-1 pm or Sunday 2 pm-4 pm. The ESD auxiliary recommends avoiding going to the ESD2 station to allow the first responders time to get some rest if they are able. Thank you to all the firefighters and emergency responders. We hope everyone remains safe during this time.
- Today is Thursday which means it is Trivia night over at the Red Bud.
- Gem of the Hills will be hosting another “Read between the lines” event on Sunday, Aug. 7 from 5:30 to 7
- There will be a Human Trafficking Awareness Forum on Tues. Aug. 9 at 8:30 am by the Chamber for restaurant, lodging, and brewery/distillery members.
- Lastly, mark your calendars for a FREE community ice cream social on Aug. 13 at Bindseil Park from 4-6. There will be live music by the El Verde Boys. This event is hosted by the City and Chamber.

**Public Comments:**

- Kenneth Welch, 1685 Peyton Colony Road, Blanco County resident, commends Council on having meeting with TxDOT. Citizens are mad, concerned, wants public to know this impacts all of us and we are all in this together and we need to work together and influence them. Stop the mudslinging and let’s make it the best of it and work together.
- Susan Moore, Blanco resident, spoke about the bulk water situation. Still seeing bulk water tanker trucks utilizing the hydrant meter throughout the day. Please look into this as we are under Stage 3 water restrictions.

**Presentations:**

1. Public Improvement District (PID) Presentation by Craig Cunningham and Bart Fowler, Financial Advisor, D.A. Davidson Companies. Mr. Cunningham spoke regarding What a PID is and use of PID Policy. (SAP = Service and Assessment Plan).
2. Presentation from Belt Harris Pechacek, LLLP for fiscal year 2020-2021 Audit review presented by Darla Dear. Reviewed pages 1 unmodified opinion, page 25 revenues and expenditures, and page 59 budget. She also spoke on need of single audit. Pages 44-45 capital assets, long-term debt, page 21 under liabilities/unearned revenue (COVID funds unspent).

**New Business: Consider, discuss, and take appropriate action on the following:**

1. Consideration, Discussion, and Take Action on Approval of Amendment 1 to Task Order 10 to Extend the Water and Wastewater PIF. This Amendment will Increase the Contract by \$4,487.50 (Tom Turk, Freeland Turk, City Engineer). Council Member Smith asked to table this item at the last meeting. Warren Escovy met the Freeland Turk Engineering and they have agreed to turn over all work to Ardurra effective August 15, 2022. We did this to ensure a smoother transition. Have already notified the TWDB. **A motion was made by Council Member Smith approve Amendment 1, to Task Order 10 to increase contract amount by \$4,487.50 with the understanding this is the last change order, task order to contract amount with Freeland Turk Engineering to be approved by Council, seconded by Mayor Pro-Tem Barron, all in favor, motion carried unanimously.**
2. Consideration, Discussion, and Take Action on Approval of Software Contract in the amount of \$55,000 for Fiscal Year 2022-2023 Between Fundview and the City of Blanco. Sasha Ricks spoke on the need and benefits for utilization of updated fund accounting software. Terms of payment, deadline date of November 15, should be done before, service portion will be paid upfront. Once module goes live the module portion will be due and payable. Online payments, online time entry. Cost will be \$29,500 per year. More upfront cost this year for initial setup. **A motion was made by Council Member Smith approval of software contract in the amount of \$55,000 FY 2022-2023 between Fundview and the City of Blanco, payment provision shall be progressive draw system with completion date of November 15, 2022, with no additional draws after this date until installation is complete, seconded by Mayor Pro-Tem Barron, all in favor, motion carried unanimously.**
3. Consideration, Discussion, and Take Action on Approval of Continuance of Stage 3 Water Restrictions (Warren Escovy, City Administrator). Water tank levels went down extremely low, to dangerous levels which caused us to issue Stage 2 and then Stage 3 level. Recommendation is to stay at Stage 3 but allow residents to hand water outside plants. Levels seem to be holding. Need to follow Canyon Lake restrictions. NBU has been at Stage 3 since June 21, while allowing hand watering during restricted hours. Council Member Thrailkill is concerned with the water tank levels.

A motion was made by Council Member Smith to continue with Stage 3 water restrictions, but modify to allow hand watering of fruit, as allowed by staff , 8pm to 8 am, provided it is not in violation with Canyon Lake restrictions, seconded by Mayor Pro Tem Barron. Further discussion regarding watering of fruit trees, lawns and times of watering and following Canyon Lake restrictions. Council Member Smith withdrew his motion. **Council Member Smith made a motion to approve the continuance of Stage 3 Water Restrictions with the following modifications: allow for hand watering of fruit trees (in addition to vegetable gardens), allow for hand watering between 8 pm and 8 am as allowed by staff, must follow the restrictions imposed by Canyon Lake Water Company, seconded by Council Member Divine, all in favor, motion carried 3-1 with Council Member Thrailkill opposed. Council Member McClellan was absent.**

**Break for 5 minutes. Closed meeting at 5:02 pm.**

**Budget Workshop #2:**

- Warren Escovy, City Administrator and Sasha Ricks, Finance Director went over review of the proposed fiscal year 2022-2023 budget. **No Action Taken**

**Adjournment:**

**A motion was made by Mayor Pro-Tem Barron to adjourn the meeting, seconded by Council Member Divine, all in favor.**

Meeting was adjourned at 7:13 pm.

Respectfully submitted,

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Rachel Lumpee, Mayor

ATTEST:

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Laurie A. Cassidy, City Secretary

These minutes were approved on the \_\_\_\_\_ day of \_\_\_\_\_, 2022.

**CONSENT**  
**ITEM #2**

**REGULAR MEETING  
OF THE GOVERNING BODY OF  
THE CITY OF BLANCO**

**Meeting Minutes  
August 9, 2022**

A regular meeting of the City Council, City of Blanco, Texas was held on August 9, 2022, at 6:00 pm at the Gem of the Hills, 2233 US 281, Blanco, Texas.

The meeting was called to order at 6:00 pm by Mayor Rachel Lumpee, followed by roll call (Laurie Cassidy) announcing a quorum was present. The Pledge of Allegiance was led by Mayor Lumpee. Council members present: Mayor Lumpee, Mayor Pro-Tem Barron, and Council Members Smith, Thrailkill, McClellan, and Divine.

City staff present: Warren Escovy, Laurie Cassidy, Sasha Ricks, and Chief Scott Rubin.

Mayor Lumpee made the following announcements:

- The FREE community ice cream social will be this Saturday, Aug. 13 at Bindseil Park from 4-6. There will be live music by the El Verde Boys. This event is hosted by the City and Chamber.
- The Lion's Club annual Stuff the Bus school supply drive for Blanco ISD will take place on Aug. 13 from 8:30 to 11:30. They will be set up on the square across from the Post Office.
- There will be another Human Trafficking Awareness Forum on Aug. 15 at the Old Blanco County Courthouse. The "meet & greet" will begin at 3:30 with the presentation following at 4 p.m.
- Blanco ISD students will be starting a new school year on Aug. 16. I would like to wish everyone a successful and wonderful school year.
- The 90th Annual Blanco County Fair & Rodeo will take place Aug. 17- 20. On Aug. 20 there will be a parade in Johnson City and the City will have a parade entry. Don't miss out on the rodeo fun!
- Chamber will be hosting a Contractor's breakfast on Aug. 17 from 7:30 - 9 at K&C Supply.
- Gem of the Hills will be having a blood drive on Aug. 17 from 1 to 6 p.m.
- A ribbon-cutting ceremony for the Blanco River Hotel will be held on Aug. 18 at 4.
- Blanco Market Days will take place on Aug. 20 from 9 to 4 on the Courthouse lawn.
- Good Sams Open Market Day is on Aug. 20 from 10 to 2.
- Blanco County burn ban remains in effect until noon on August 23.
- Blanco County Friends of the Night Sky will be having another Hill Country Night Sky song-writing contest and the deadline for entries is Sept. 15. Additional information can be found on their website.
- These last few announcements will be shared several times prior to the actual events, but I felt it important to begin mentioning them now. On Oct. 14, 2023, there will be an annular solar eclipse. On April 8, 2024, there will be a total eclipse and the majority of Blanco County will be in the area of totality. There is a great possibility that we will have lots of visitors in and around our City during these eclipses. Again, I know these dates are far away, but I want to make sure everyone is aware.

**Public Comments:**

- JoNell Haas, Blanco County resident and President Twin Sisters Dance Hall spoke regarding the TxDOT US Highway 281 plans. She said Blanco County is in jeopardy, shame on us for letting this get this far. Last year when she spoke with TxDOT representatives in Austin and Johnson City they said they just did bridge work and have no other plans. She asked everyone to get involved and work together, TxDOT will be making US Highway 281 a super-highway.
- Sarah Knippa, resident at 916 9<sup>th</sup> Street, spoke regarding her dissatisfaction with City Council transparency. She went on to speak regarding the TxDOT plans for US Highway 281 and her disagreement with Council forming the Highway 281 Task Force (New Business, Item #5).
- Kenneth Welch, Blanco County resident at 1685 Peyton Colony Road spoke saying we have all heard the TxDOT bypass rumors. He thanked the Council for reaching out to take the initiative. He went on to say emotions are running high on all sides and unfortunately no one has the answers. We need to figure out the funding, access issues, environmental issues, and noise control; TxDOT knows about these issues. There are many legal issues to be addressed. More subdivisions and people will come. How do we want to prepare? He said he supports Council's efforts to form the task force, be sure to make room for everyone to participate.
- Kelly Kuenstler, Riviere Blanca said she listened to the comments, and believes staff and council to be busy and hard-working. Regarding New Business, Item 2 she will hand a copy of her comments to council sponsor.

The hearing on Appeal of Vested Rights Determination with Vapor Genius will be reset to a future date due to the Owner being out of town.

**Presentations:**

1. Presentation by 7 Oaks, LLC, Concept Plan (Owner: Matt and Martha Herden). Matt Herden presented presentation on 7 Oaks Development. This is a planned multi use development which includes a 2 plus acre City park (to include a Veterans Park), 1 acre for a planned City Hall, remaining acreage includes 33 single-family homes, small retail spaces and 14-20 townhomes. The project will be done in phases. Phase 1 would include the 33 single-family homes. Philip Wanke, Principal with Place Designers discussed the concept plan. What would PID funds, TIRZ funds, Economic Development Funds finance? 1) City Roads, 2) city utilities, and 3) administrative costs. This is just a concept plan.



2. Presentation by Blanco Historic Preservation Commission, Billie Jean Kutzer, Chair. One year goals include gateway signs, social media updates, survey and inventory update, Pittsburg neighborhood history and placard marker, reestablishing liaison from City/Council, Rock walls restoration, supporting streetscape project, creating events to celebrate every era of Blanco's history, new banners have been received (these replace the old maroon and gray ones), presented look of new blue/yellow banner to Council, new historical walking tour brochure being updated, and budget for 2021-2022. Next discussed five year goals to include ongoing reviews to CLG standards, begin process of identifying buildings, structures, mile markers, placards, kiosks, interactive historic district online, QR code or signs or placards, develop and expand online presence, identify and create new historic districts, i.e., churches. Mayor Pro-Tem Barron thanked the commission for all their hard work.

**Staff Presentations:**

- City Hall, Warren Escovy shared the following: Public Safety: 4<sup>th</sup> and Pecan, TxDOT will restripe the intersection and add flashing stop sign on both sides of 4<sup>th</sup> Street. City is looking at intersection improvement at 3<sup>rd</sup> Street and Pecan in front of City Hall, adding two stop signs at that intersection. TxDOT open house, September 29 from 5-7 pm at the Blanco High School cafeteria. City Budget, fiscal year 2022-2023 posted online. Focus on Code Enforcement, we have new part time community compliance person on staff. Focus on quality of life ordinances, PID policies and providing best services to residents.
- Police Department, Chief Rubin presented the July 2022 Monthly Statistics Report. School starts next Tuesday, August 16.

**Consent Agenda: *The following items may be acted upon in one motion.*** No separate discussion or action is necessary unless requested by the Mayor or a Council Member, in which those items will be pulled for separate consideration.

1. Approval of Minutes from the July 12, 2022, Budget Workshop.
2. Approval of Minutes from the July 12, 2022, Regular City Council Meeting and Public Hearing.
3. Approval of Resolution 2022-R-005 Adopting Capitalization Policy (Sasha Ricks, Finance Director).
4. Approval of Audit for Fiscal Year Ending September 30, 2021, by Belt Harris Pechacek, LLLP.
5. Approval of Engagement Letter between the City of Blanco and Belt Harris Pechacek to Perform Single-Audit for Fiscal Year Ending September 30, 2021, at a Cost of \$16,820.00 (Warren Escovy, City Administrator).
6. Approval of Electronic Ticket Writers for use with Municipal Court Fundview Software at a Cost of \$27,600 to be Paid out of the Municipal Court Technology Fund.

**A motion was made by Council Member Smith to approve items one through six on the consent agenda as presented, seconded by Council Member McClellan , all in favor, motion carried unanimously.**

**New Business: Consider, discuss, and take appropriate action on the following:**

1. Consideration, Discussion, and Take Action on Adoption of Moratorium on any New Public Improvement Districts (PID) Until Such Time as City Council Approves a Public Improvement District (PID) Policy. Warren said reason for this item is to give Council time to complete and approve a PID Policy. **A motion was made by Mayor Pro-Tem Barron to adopt a moratorium on any new Public Improvement Districts (PID) until such time as City Council approves a PID Policy, seconded by Council Member Smith, all in favor, motion carried unanimously.**
2. Consideration, Discussion, and Take Action on Adoption of General Policy for the City of Blanco relating to Public Improvement Districts (PID). Mayor Pro-Tem Barron discussed her comments and changes to draft PID Policy. Warren said the Mayor and Mayor Pro-Tem worked with Craig Cunningham, Financial Advisor. Suggests attorney have time to review the revised PID Policy before approving. Council Member Thrailkill asked about the wording on item 8 page 2, preferential factors. Mayor Lumpee said she is in favor of tabling this item until our attorney and the residents have had an opportunity to review a cleaned up version of the policy. Council Member Smith thanked everyone for their efforts. **A motion was made by Mayor Pro-Tem Barron to table approval of the adoption of general policy relating to PID's until next Council meeting, seconded by Council Member Smith, all in favor, motion carried unanimously.**
3. Discussion, Consideration, and Take Action on Approval of Improvements at the Intersection of 3<sup>rd</sup> Street and Pecan Street. (Warren Escovy, City Administrator). City Engineer, Ardurra said goal is to slow down traffic in front of City Hall, adding 2 stop signs and striping walkways. Warren said he is working with TxDOT, general contractor, and Ardurra. Will need to remove existing striping and add new, looking into cost for all. **A motion was made by Council Member Smith to approve the improvements at 3<sup>rd</sup> Street and Pecan Street, including striping, markings, and stop signs as directed and presented by our City Administrator, seconded by Mayor Pro-Tem Barron, all in favor, motion carried unanimously.**
4. Discussion, Consideration, and Take Action on Approval of Los Altos Subdivision, Phase 1, Final Plat, Located at 11<sup>th</sup> Street and Mesquite (Owner: Hugo Elizondo, Jr., JLE Investment Properties, LLC). (Warren Escovy, City Administrator). Warren spoke regarding approval of final plat. Susan Moore said PDD was approved in June 2020. Sidewalks on final plat show 4' sidewalks. PDD approved 5' sidewalks. This is a safety issues for our children. Also, should be 4-way stop at 11<sup>th</sup> street intersection. Hugo Elizondo spoke regarding sidewalks, calls out 4' but will be installing 5' sidewalks. Manhole discrepancy has been corrected. If city wishes to add additional stop sign, they will accommodate., tying to manhole west of Greenlawn. The City will have to coordinate addition of stop sign with school. **A motion was made by Mayor Pro-Tem Baron to approve the Los Altos Subdivision, Phase 1 Final Plat located at 11<sup>th</sup> Street and Mesquite, seconded by Council Member Smith, all in favor, motion carried unanimously.**

5. Discussion, Consideration, and Take Action on Approval of Resolution 2022-R-0xx Authorizing the Creation of a Highway 281 Task Force and the Development of a Related Draft Communications, Outreach, and Engagement Strategy and Plan. Warren said the Mayor reached out in February to inquire about future plans and was able to set up a TEAMS meeting with TxDOT. Here we found out the plan is to expand the 281 Highway from two and four lanes to six lanes. We invited TxDOT to come to Blanco to share this information with the residents which created many more questions than answers, thus leading to the creation of the 281 Task Force to include members of the business community and stakeholders. Council Member Divine, asked about all of Council being on the task force. Attorney Tuggey said the meeting will provide further transparency because all meetings are posted to the public. He added, as a supplement to the City Administrator's narrative in the TEAMS meeting, because of the Mayor and Mayor Pro-Tem's inquiries, TxDOT committed to include in the feasibility study a relief route (this was not part of their original feasibility study). Shall be chaired by the Mayor, recommend we add Police Chief to the committee. Mayor Lumpee added under Community Stake Holders she encouraged Council to contact the Chamber to work with them as well. **A motion was made by Mayor Pro-Tem Barron to Adopt Resolution 2022-R-0xx Authorizing the Creation of a Highway 281 Task Force and the Development of a Related Draft Communications, Outreach, and Engagement Strategy and Plan amended to include the Blanco Police Chief and other individual representatives of the community stakeholders as Council may appoint, including Blanco Chamber of Commerce and a representative from Historic Commission, seconded by Council Member McClellan, all in favor, motion carried unanimously.**

Closed Regular Meeting at 7:23 pm and convened Into Executive Session.

**Executive Session in accordance with Texas Government Code:** in accordance with the authority contained in the Texas Government Code, Sections 551.071, 551.072, and 551.074.

1. Texas Government Code Section 551.071 (Consultation with City Attorney), Section 1.05, Texas Disciplinary Rules of Professional Conduct and 551.072 (Real Estate): to wit, Discussion with legal counsel to obtain legal advice related to possible reclaimed water contract between City and Chamaco Mio Investments, LLC.
2. Texas Government Code Sections 551.071 (Consultation with City Attorney), 551.072 (Real Estate) and Section 1.05, Texas Disciplinary Rules of Professional Conduct, Confer with City Attorney regarding Proposed Public Improvement District (PID), Palmco, Inc.

3. Texas Government Code Sections 551.071 (Consultation with City Attorney), 551.072 (Real Estate) and Section 1.05, Texas Disciplinary Rules of Professional Conduct; Confer with City Attorney regarding Pharr Paradise Utility Easement Agreement.
4. Texas Government Code Section 551.071 (Consultation with City Attorney) and Section 1.05, Texas Disciplinary Rules of Professional Conduct and 551.072 (Real Estate). Confer with City Attorney regarding Canyon Lake Water SC (CLWSC); Water Valuation with West Water, City's interest undivided interest.
5. Texas Government Code Section 551.071 (Consultation with City Attorney) and Section 1.05, Texas Disciplinary Rules of Professional Conduct and 551.072 (Real Estate). Confer with City Attorney regarding City Property Evaluations at Blanco Vista Estates, Lot 3 (9.43 Acres) and 202 Cherry Street (0.44 Acres), City's interest.
6. Texas Government Code Section 551.071 (Consultation with City Attorney), Section 1.05, Texas Disciplinary Rules of Professional Conduct: to wit, Discussion with legal counsel to obtain legal advice related to appeal of vested rights determination—Vapor Genius.
7. Texas Government Code Section 551.071 (Consultation with City Attorney), Section 1.05, Texas Disciplinary Rules of Professional Conduct: to wit, Discussion with legal counsel to Negotiate Water Contract.
8. Texas Government Code Section 551.074 (Personnel Matters) to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of City Administrator.

Closed Executive Session at 8:40 pm and reconvened Into Regular Meeting.

**Items 1-8: No action taken.**

**Adjournment:**

**A motion was made by Council Member Smith to adjourn the meeting, seconded by Mayor Pro-Tem Barron, all in favor.**

Meeting was adjourned at 8:40 pm.

Respectfully submitted,

\_\_\_\_\_  
Rachel Lumpee, Mayor

ATTEST:

\_\_\_\_\_  
Laurie A. Cassidy, City Secretary

These minutes were approved on the \_\_\_\_\_ day of \_\_\_\_\_, 2022.

**CONSENT**  
**ITEM #3**

**SPECIAL MEETING AND PUBLIC HEARING  
OF THE GOVERNING BODY OF  
THE CITY OF BLANCO**

**Meeting Minutes  
August 21, 2022, 12:30 pm**

A special meeting and public hearing of the City Council, City of Blanco, Texas was held on August 21, 2022, at 12:30 pm at the Byars Building, 300 Pecan Street, Blanco, Texas.

The meeting was called to order at 12:30 pm by Mayor Rachel Lumpee, followed by roll call (Laurie Cassidy) announcing a quorum was present. The Pledge of Allegiance was led by Mayor Lumpee. Council members present: Mayor Lumpee, Mayor Pro-Tem Barron, and Council Members McClellan, Thrailkill, and Divine. Council Member Smith was absent.

City staff present: Warren Escovy, Laurie Cassidy, and Chief Scott Rubin.

Mayor Lumpee made the following announcement: Tomorrow Chamber is hosting 281 Forum at 6:30 pm at the Old Blanco County Courthouse, upstairs.

**Public Comments:**

- None

Closed Regular Meeting at 12:32 pm and convened Into Public Hearings.

**PUBLIC HEARINGS:**

1. Public Hearing on the adoption of the proposed Fiscal Year 2022-2023 Municipal Budget which includes: General Fund and Enterprise Fund.
2. Public Hearing on the adoption of the proposed 2022 ad valorem tax rate and levy of \$0.3577 of all taxable property within the corporate city limits of the City of Blanco, Texas.

No public comments

Closed Public Hearing at 12:33 and returned to Regular Meeting.

**Consent Agenda:** *The following items may be acted upon in one motion.* No separate discussion or action is necessary unless requested by the Mayor or a Councilmember, in which those items will be pulled for separate consideration.

1. Approval of City of Blanco Amended Organizational Chart.
2. Approval of City of Blanco Holiday Schedule 2023.

**A motion was made by Council Member Divine to approve items one and two on the consent agenda, the organizational chart, and the holiday schedule, seconded by Mayor Pro-Tem Barron, all in favor, motion carried unanimously.**

**Old Business: Consider, discuss, and take appropriate action on the following:**

1. Consideration, Discussion, and Take Action on Adoption of General Policy for the City of Blanco relating to Public Improvement Districts (PID). Mayor Pro-Tem Barron said Council was waiting for bond council and financial advisor to review, this has been done. Bond term options taken to 30 years. Council Member Thraikill had couple comments. Page 1, under PID location, add language stating any resulting annexation agreement shall include a service plan consistent with Texas LGC, pages 2-3; preferential factors, #9 add dark sky lighting and take out specialty lighting and decorative pedestrian lighting; #10 after treated wastewater add on-site wastewater reuse; and #11 after xeriscaping add rainwater harvesting and gray water plumbing . **A motion was made by Mayor Pro-Tem Barron to Adopt the General Policy for the City of Blanco relating to Public Improvement Districts (PID) with the noted amendments as stated by Council Member Thraikill, seconded by Council Member Thraikill, all in favor, motion carried unanimously.**

**New Business: Consider, discuss, and take appropriate action on the following:**

1. Consideration, Discussion and Take Action on the Approval of Ordinance 2022-O-009 of the City of Blanco, Texas, Setting and Approving the Municipal Budget for the 2022-2023 Fiscal Year; Funding Municipal Purposes; Authorizing Expenditures; Providing for: Findings of Fact; Enactment; Filing of Budget; Repealer; Severability; Effective Date; and Proper Notice and Meeting. Council Member Thraikill asked how we are funding our Community Compliance position. Warren said 20 hours per week, out of the general fund, at a cost of \$25,000 per year. **A motion was made by Mayor Pro-Tem Barron to approve Ordinance 2022-O-009 of the City of Blanco, Texas Setting and Approving the Municipal budget for the 2022-2023 Fiscal Year; Funding Municipal Purposes; Authorizing Expenditures; Providing for: Findings of Fact; Enactment; Filing of Budget; Repealer; Severability; Effective Date; and Proper Notice and Meeting seconded by Council Member Thraikill, The vote was unanimous with Mayor Pro Tem Barron, Council Members McClellan, Thraikill, and Divine voting for, no one voting no, and Council Member Smith absent.**
2. Discussion and Take Action on the 2022 proposed maintenance and operating tax rate of \$0.1917 to fund the 2022-2023 Budget. **A motion was made by Mayor Pro-Tem Barron to approve the maintenance and operating tax rate of \$0.1917 to fund the 2022-2023 Budget, seconded by Council Member Divine, all in favor, motion carried unanimously.**
3. Discussion and Take Action on the 2022 proposed debt tax rate of \$0.1660 to fund the 2022-2023 debt obligation. **A motion was made by Mayor Pro-Tem Barron to approve the debt tax rate of \$0.1660 to fund the 2022-2023 debt obligation, seconded by Council Member McClellan, all in favor, motion carried unanimously.**
4. Discussion and Take Action on approval of Resolution 2022-R-006 of the City of Blanco, Texas, Ratifying expenditures; filing of budget; repealer; severability; effective the Municipal Budget for Fiscal Year 2022-2023; funding municipal purposes; authorizing date; and proper notice.

**A motion was made by Mayor Pro-Tem Barron to approve Resolution 2022-R-006 of the City of Blanco, Texas, Ratifying expenditures; filing of budget; repealer; severability; effective the Municipal Budget for Fiscal Year 2022-2023; funding municipal purposes; authorizing date; and proper notice, seconded by Council Member Divine. The vote was unanimous with Mayor Pro Tem Barron, Council Members McClellan, Thrailkill, and Divine voting for, no one voting no, and Council Member Smith absent.**

5. Consideration, Discussion and Take Action on the approval of Ordinance 2022-O-010 of the City of Blanco, Texas, Setting and Approving the 2022 ad valorem tax rate and levy of \$0.3577 cents per one hundred dollars of assessed valuation of all taxable property within the corporate city limits of the City of Blanco, Texas. **Council Member Thrailkill moved that the property tax rate be increased by the adoption of a tax rate of \$0.3577, which is effectively a 28.7% tax increase in the tax rate, seconded by Mayor Pro-Tem Barron. The vote was unanimous with Mayor Pro Tem Barron, Council Members McClellan, Thrailkill, and Divine voting for, no one voting no, and Council Member Smith absent.**

**City Secretary, Laurie Cassidy provided the Roll Call Vote Confirmation for agenda items 1, 4 and 5.**

**Adjournment:**

**A motion was made by Council Member Thrailkill to adjourn the meeting, seconded by Council Member McClellan, all in favor.**

Meeting was adjourned at 12:52 pm.

Respectfully submitted,

\_\_\_\_\_  
Rachel Lumpee, Mayor

ATTEST:

\_\_\_\_\_  
Laurie A. Cassidy, City Secretary

These minutes were approved on the \_\_\_\_\_ day of \_\_\_\_\_, 2022.



**CONSENT**  
**ITEM #4**

**SPECIAL MEETING  
OF THE GOVERNING BODY OF  
THE CITY OF BLANCO**

**Meeting Minutes  
August 30, 2022, 6:00 pm**

A special meeting of the City Council, City of Blanco, Texas was held on August 30, 2022, at 6:00 pm at the Byars Building, 308 Pecan Street, Blanco, Texas.

The meeting was called to order at 6:00 pm by Mayor Rachel Lumpee, followed by roll call (Laurie Cassidy) announcing a quorum was present. The Pledge of Allegiance was led by Mayor Lumpee. Council members present: Mayor Lumpee, Mayor Pro-Tem Barron, Council Members Smith, McClellan, Thraikill, and Divine.

City staff present: Warren Escovy, Laurie Cassidy, Sasha Ricks, and Chief Scott Rubin.

Mayor Lumpee made the following announcements:

- A new page has been added to our City website for the City of Blanco Highway 281 Task Force. We will continue to work diligently and be transparent with the process.
- Blanco High School will be having its homecoming week next week. The parade will take place on Wednesday at 6; the game against Comfort on Friday at 7:30. Go Panthers!
- Lights out Texas campaign is back for the full bird migration which will be between August 15- Nov. 30. Citizens are encouraged to turn off nonessential outdoor lighting from 11 pm to 6 am for the birds.
- The Aging Well at Home program will take place at Gem of the Hills on Aug. 31 from 12:30 to 1:30.
- The next "Reading between the Wines" program will be on Sept. 7 from 5:30-7 at the Blanco Library.
- Buggy Barn Museum and Pine Moore town will be hosting their annual law enforcement and first responders' appreciation ceremony on Sept. 10 at 11 am.

**Public Comments:**

- Pastor Carlos Cloyd, 61 Pecan Street, Blanco Texas spoke in opposition of the vape store location. He fully supports local businesses. He does not believe the vape store should be located so close to the churches, playground, and state park. There is a big concern over abuse of marijuana, vaping, and alcohol. Common sense not to have a store in this location on Main Street.
- Kat Staas, 400 John Price, Blanco, member of Methodist church, concerned about teen use of vape products. What steps will business take to ensure teens are not using these products? This is not in the best interest of Blanco residents.
- Susan Moore, Blanco resident spoke saying it is unwise to have the sale of vape products in close location to church, playground, and park. Children should not be exposed to these products.

**Proclamation:**

Mayor Lumpee read the Blanco Preparedness Month Proclamation.

**Hearing on Appeal of Vested Rights Determination—Vapor Genius:**

Mr. Tuggey, City Attorney explained the documents before Council tonight include, the Ordinance passed by Council, copy of letter from Vapor Genius lawyer requesting vested rights determination, copy of letter from City denying vesting rights, and copy of letter from Vapor Genius lawyer appealing City's vested rights determination. Mr. Eric Gomez, attorney for Vapor Genius spoke and introduced Mr. Paul Dunn, Owner of Vapor Genius. He spoke saying he hears the citizen concerns. His intentions and business history; in 2004 his mother passed away from emphysema and he found his son smoking on the roof. How can we move away from smoking? Switched to vaping as a better alternative. Expanded from there to CBD products to help people with other health issues. His stores checks ID on all persons under 25. The business is not here to get youth hooked on e-cigarettes. He wants to be a positive part of the community **(No Action Taken)**.

**New Business: Consider, discuss, and take appropriate action on the following:**

1. Consideration, Discussion, and Take Action on Approval of Insurance Contract in the amount of \$156,960.48 for Fiscal Year 2022-2023 Through Texas Municipal League (TML), Between Blue Cross Blue Shield and the City of Blanco (Sasha Ricks, Finance Director). Sasha Ricks presented PowerPoint presentation explaining the cost breakout received from TML Health. City will be receiving a cost savings of \$16,343.28 per year from current expense without having to use the 12% budgeted increase. Sasha introduced Derek from TML Health. Mayor Lumpee asked Sasha again if she is comfortable taking over the role of administrator of the health program, Sasha said yes. **A motion was made by Council Member Smith to approve the recommendation to enter into insurance contract in the amount of \$156,960.48 for fiscal year 2022-2023 through TML between Blue Cross Blue Shield and the City of Blanco, seconded by Mayor Pro-Tem Barron, all in favor, motion carried unanimously.**
2. Consideration, Discussion, and Take Action on Approval of SCADA Upgrade/ Replacement for Blanco Distribution System at a Cost of \$151,820.00. Take Action on Approval of Inframark Funding the Project Through a Work Authorization. (Damon Berryman, Inframark). Damon Berryman said the system is over 20 years old and has reached its life expectancy. Mayor Pro-Tem Barron asked what the timeline is for getting this done? Damon said December for the microchip/IO card, but can start with smaller items first, have boxes built, electronics put in. Wastewater is done (except of lift station), this will complete the water system. Council Member Smith asked about Inframark funding, Damon said can do a work authorization and put up the funding, to be carried over a 3 year term with a cost of 20% interest. Mr. Escovy said the cost is \$151,710 plus the 20% or an additional \$30,342. Decision on Council's part is between use of existing reserve funds from City or pay additional interest fee to have Inframark fund. Vendor will request percentage of 20% upfront.

Going from analog antenna to cellular data. Company is out of Georgetown. The lowest Inframark will go is 15%. Warren will look at third party financing. Can City put the 20% down and look at other options? **A motion was made by Council Member Smith to approve the replacement of the SCADA system at a cost of \$151,710.00 and authorize Warren Escovy to initiate a down payment of no more than 50% from reserve funds and provide Council with options on funding of additional 50% of the cost, seconded by Mayor Pro-Tem Barron, all in favor, motion carried unanimously.**

Closed special meeting at 6:43 pm and adjourned into executive Session.

Texas Government Code Section 551.071 (Consultation with City Attorney), Section 1.05, Texas Disciplinary Rules of Professional Conduct to wit, Discussion with legal counsel regarding Vapor Genius vested rights appeal.

Closed executive session at 7:15 pm and moved into regular meeting.

**No action was taken in Executive Session.**

**Adjournment:**

**A motion was made by Mayor Pro-Tem Barron to adjourn the meeting, seconded by Council Member Divine, all in favor.**

Meeting was adjourned at 7:16 pm.

Respectfully submitted,

\_\_\_\_\_  
Rachel Lumpee, Mayor

ATTEST:

\_\_\_\_\_  
Laurie A. Cassidy, City Secretary

These minutes were approved on the \_\_\_\_\_ day of \_\_\_\_\_, 2022.

**CONSENT**  
**ITEM #5**



# APPOINTMENT FORM - GENERAL ASSEMBLY REPRESENTATIVE CAPITAL AREA COUNCIL OF GOVERNMENTS

The governing bodies of CAPCOG's members designate General Assembly representatives.

Counties: Official appointments are made at Commissioners Court.  
Cities, Towns, Villages: Official appointments are made at City Council meetings.  
Organizations: Official appointments are made by the Board or other governing body.

**PLEASE COMPLETE THE FOLLOWING SECTION**

Governing Body:

- County Commissioners Court (e.g., Travis County Commissioners Court)
- OR-
- City Council (e.g., Austin City Council)
- OR-
- Other (Board or other governing body)

City of Blanco

City, County, or Organization being represented

Rachel Lumpee

Mayor

Name of Representative

Position

Physical: 300 Pecan St

Mailing: P.O. Box 750

Address

Blanco, 78606

City, Zip Code

830-833-4525

830-833-4121

Telephone Number

Fax Number

mayor@cityofblancotx.gov

Email address (General Assembly Reps. will be subscribed to the CAPCOG Connections, Training, & Data Points email lists)

Check One:

- Reappointment
- Filling Vacancy
- Changing Representative

Rachel Lumpee

Name of Previous Representative

I confirm our governing body appointed the above individual to serve as a CAPCOG General Assembly Representative for the above entity on \_\_\_\_\_.

Date of Meeting

Signature of Chief Elected Official/Chair of Governing Board

Date

Please fax this form to 512-916-6001 or email it to [dbrea@capcog.org](mailto:dbrea@capcog.org). For questions about completing this form, call Deborah Brea at 512-916-6018.



6800 Burleson Road, Building 310, Suite 165  
Austin, Texas 78744-2306  
Ph: 512-916-6000 Fax: 512-916-6001  
[www.capcog.org](http://www.capcog.org)

BASTROP BLANCO BURNET CALDWELL FAYETTE HAYS LEE LLANO TRAVIS WILLIAMSON

## MEMORANDUM

### September 1, 2022

**TO:** City and County Elected Officials

**FROM:** Betty Voights, Executive Director

**RE:** Nominations for CAPCOG's 2023 Executive Committee

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This month the 2022-2023 Nominating Committee is being elected, and it's time to solicit General Assembly members who are interested in serving on the 2023 Executive Committee; eligible candidates must be elected officials from cities and counties who represent their jurisdiction on the General Assembly. Any elected official interested in serving on the Executive Committee should submit the attached nomination form to CAPCOG by Friday, Sept. 23, 2022. The nomination is made by the interested elected official, not by the governing body of their jurisdiction.

A current list of General Assembly members is attached, so you can ensure we have the most current information about who represents your city or county; if our list is not current, please contact us immediately. Formal action by the governing body of the jurisdiction is required to designate General Assembly representatives. If you wish to serve and are not on the General Assembly, your governing body may submit a General Assembly designation form with your Executive Committee nomination if necessary. Also, the 2023 membership dues from your city or county must be paid — due Dec. 1, 2022 — for an official to be elected to the Executive Committee at the December 14th General Assembly meeting.

Please do not hesitate to call me or Mason Canales, CAPCOG's Member Services Coordinator, if you need more information. Call us at 512-916-6000 or email [bvoights@capcog.org](mailto:bvoights@capcog.org) or [mcanales@capcog.org](mailto:mcanales@capcog.org). A completed nomination form should be sent to Deborah Brea, Executive Assistant, at [dbrea@capcog.org](mailto:dbrea@capcog.org).

Encl: Nomination Form  
General Assembly/Executive Committee Membership List  
Roles and Functions of Executive Committee Members and Officers  
CAPCOG Bylaws, Article V, Executive Committee



# Nomination Form to Serve on the Executive Committee

I, \_\_\_\_\_ representing \_\_\_\_\_  
(Please print name) (Office or Title) (Name of Jurisdiction)

place my name in nomination for the following seat on Capital Area Council of Governments (CAPCOG) Executive Committee (Check one appropriate designation):

- |  |  |
|--|--|
| <input type="checkbox"/> Representative of a County                | <input type="checkbox"/> City with population between 25,000 and 100,000 |
| <input type="checkbox"/> Representative of the City of Austin      | <input type="checkbox"/> City with population under 25,000               |
| <input type="checkbox"/> City with population of more than 100,000 | <input type="checkbox"/> At-Large  |

PLEASE COMPLETE THE FOLLOWING SECTION

\_\_\_\_\_  
Name of Representative

\_\_\_\_\_  
Email address

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, Zip Code

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
Support Staff Contact Information

With my signature below, I acknowledge the following:

- I am a designated representative to the CAPCOG General Assembly for my jurisdiction.
- I am an elected or newly-elected (and not yet sworn in) official of the governing body of my jurisdiction.
- I understand that membership on the Executive Committee requires my attendance at meetings on the second Wednesday of every month, and that per the bylaws, four absences may result in vacating the seat.
- I understand that this nomination is for a term from Jan. 1, 2023 to expire Dec. 31, 2023.
- I understand in order to serve on the Executive Committee my jurisdiction must pay its CAPCOG membership dues by Dec. 1, 2022.
- I ensure that I will perform my duties as a public official in compliance with the nepotism provisions defined in Texas Government Code Chapter 573.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Submit this form via mail to the Capital Area Council of Council of Governments, 6800 Burleson Road, Building 301, Suite 165, Austin, TX 78744 or fax it to 512-916-6001; Attn: Deborah Brea. Or submit it via email to [dbrea@capcog.org](mailto:dbrea@capcog.org) with the subject line "2023 EC Nomination".





# GENERAL ASSEMBLY MEMBER REPRESENTATIVES

## BASTROP COUNTY REPRESENTATIVES

Bastrop County ..... Judge Paul Pape  
 Bastrop County ..... Commissioner Mel Hamner  
 City of Bastrop ..... Mayor Connie Schroeder  
 City of Elgin ..... Mr. Ron Ramirez  
 City of Elgin ..... Council Member Forest L. Dennis  
 City of Smithville ..... Council Member Janice Bruno

## BLANCO COUNTY REPRESENTATIVES

Blanco County ..... Judge Brett Bray  
 City of Blanco ..... Mayor Rachel Lumpee  
 City of Johnson City ..... Council Member Stephanie Fisher  
 City of Round Mountain ..... Vacant

## BURNET COUNTY REPRESENTATIVES

Burnet County ..... Judge James Oakley  
 Burnet County ..... Commissioner Joe Don Dockery  
 City of Bertram ..... Ms. Georgina Hernandez  
 City of Burnet ..... Council Member Joyce Laudenschlager  
 City of Cottonwood Shores ..... Mr. J.C. Hughes  
 City of Double Horn ..... Alderman John Osborne  
 City of Granite Shoals ..... Council Member Steve Hougen  
 City of Highland Haven ..... Mayor Olan Kelley  
 City of Marble Falls ..... Mayor Richard Westerman  
 City of Meadowlakes ..... Ms. Mary Ann Raesener

## CALDWELL COUNTY REPRESENTATIVES

Caldwell County ..... Judge Hoppy Haden  
 Caldwell County ..... Commissioner Joe Roland  
 City of Lockhart ..... Council Member Jeffry Michelson  
 City of Lockhart ..... Mayor Lew White  
 City of Luling ..... Mayor Carol Jene "CJ" Watts  
 City of Martindale ..... Council Member Jan Bunker

## FAYETTE COUNTY REPRESENTATIVES

Fayette County ..... Judge Joe Weber  
 Fayette County ..... Vacant  
 City of Carmine ..... Mayor Wade Eilers  
 City of Fayetteville ..... Mr. Carl Marino  
 City of Flatonia ..... Ms. Sarah Novo  
 City of La Grange ..... Ms. Janet Moerbe  
 Town of Round Top ..... Mayor Pro Tem Keith Sharp  
 City of Schulenburg ..... Mr. Roger Moellenberndt

## HAYS COUNTY REPRESENTATIVES

Hays County ..... Commissioner Lon A. Shell  
 Hays County ..... Commissioner Debbie Gonzales Ingalsbe  
 Hays County ..... Judge Ruben Becerra  
 City of Buda ..... Mayor Lee Urbanovsky

## HAYS COUNTY (Continued) REPRESENTATIVES

City of Buda ..... City Manager Micah Grau  
 City of Dripping Springs ..... Council Member Taline Manassian  
 City of Hays ..... Mayor Larry Odum  
 City of Kyle ..... Council Member Robert Rizo  
 City of Kyle ..... Council Member Yvonne Flores-Cale  
 City of Mountain City ..... Mayor Ralph McClendon  
 City of San Marcos ..... Mayor Jane Hughson  
 City of San Marcos ..... Council Member Mark Gleason  
 City of San Marcos ..... Director of Public Safety Chase Stapp  
 City of Uhland ..... Vacant  
 City of Wimberley ..... Council Member Christine Byrne  
 City of Woodcreek ..... Ms. Gloria Whitehead

## LEE COUNTY REPRESENTATIVES

Lee County ..... Commissioner Steven Knobloch  
 City of Giddings ..... Mr. John Dowell  
 City of Lexington ..... Mayor Allen Retzlaff

## LLANO COUNTY REPRESENTATIVES

Llano County ..... Commissioner Jerry Don Moss  
 Llano County ..... Judge Ron Cunningham  
 City of Horseshoe Bay ..... Council Member Randy Rives  
 City of Llano ..... Ms. Gail Lang  
 City of Sunrise Beach Village ..... Council Member Dan Gower

## TRAVIS COUNTY REPRESENTATIVES

Travis County ..... Commissioner Brigid Shea  
 Travis County ..... Commissioner Ann Howard  
 Travis County ..... Commissioner Jeff Travillion  
 City of Austin ..... Council Member Mackenzie Kelly  
 City of Austin ..... Council Member Sabino Renteria  
 City of Austin ..... Mr. DeWayne Lofton  
 City of Austin ..... Mayor Steve Adler  
 City of Bee Cave ..... Council Member Kevin Hight  
 City of Jonestown ..... Alderman Dave Nelsen  
 City of Lago Vista ..... Mayor Ed Tidwell  
 City of Lakeway ..... Mayor Thomas Kilgore  
 City of Lakeway ..... Council Member Louis Mastrangelo  
 City of Manor ..... Mayor Dr. Christopher Harvey  
 City of Manor ..... Mayor Pro Tem Emily Hill  
 City of Mustang Ridge ..... Mr. Alfred Vallejo II  
 City of Pflugerville ..... Mayor Pro Tem Doug Weiss  
 City of Pflugerville ..... Council Member Ceasar Ruiz  
 City of Pflugerville ..... Council Member Jim McDonald  
 City of Rollingwood ..... Mr. Mike Dyson  
 City of Sunset Valley ..... Ms. Rose Cardona  
 City of West Lake Hills ..... Mayor Linda Anthony  
 Village of the Hills ..... Mr. Eric Ovlen  
 Village of Point Venture ..... Vacant  
 Village of San Leanna ..... Mayor Molly Quirk  
 Village of Volente ..... Mr. Ken Beck

**WILLIAMSON COUNTY REPRESENTATIVES**

Williamson County ..... Commissioner Russ Boles  
Williamson County ..... Commissioner Cynthia Long  
Williamson County ..... Judge Bill Gravell  
City of Bartlett ..... Mr. Norris Ivy  
City of Cedar Park ..... Council Member Heather Jefts  
City of Cedar Park ..... Council Member Eric Boyce  
City of Cedar Park ..... Council Member Mel Kirkland  
City of Florence ..... Mayor Mary Condon  
City of Georgetown ..... City Manager David Morgan  
City of Georgetown ..... Mayor Pro Tem Kevin Pitts  
City of Georgetown ..... Council Member Ron Garland  
City of Granger ..... Mayor Monica Stojanik  
City of Hutto ..... Ms. Patti Martinez  
City of Hutto ..... Council Member Randal Clark  
City of Jarrell ..... City Manager Vanessa Shrauner  
City of Leander ..... Mayor Christine De L'isle  
City of Leander ..... Council Member Esme Mattke Longoria  
City of Leander ..... Council Member Na'Cole Thompson  
City of Liberty Hill ..... Council Member Angela Jones  
City of Round Rock ..... Council Member Frank Ortega  
City of Round Rock ..... Vacant  
City of Round Rock ..... Council Member Matthew Baker  
City of Round Rock ..... Council Member Rene Flores  
City of Taylor ..... Council Member Robert Garcia  
City of Taylor ..... Mayor Brandt Rydell  
City of Thrall ..... Mayor Troy Marx  
City of Weir ..... Vacant

**ASSOCIATE MEMBERS REPRESENTATIVES**

Austin ISD ..... Trustee LaTisha Anderson  
Barton Springs/Edwards Aquifer Conservation  
District ..... Timothy Loftus PHD, General Manager  
Bluebonnet Electric Cooperative, Inc. .... Mr. Johnny Sanders  
Buda Economic Development  
Corporation ..... Ms. Traci Anderson  
Capital Area Metropolitan  
Planning Organization ..... Executive Director Ashby Johnson  
Central Health ..... Ms. Cynthia Valadez  
Del Valle ISD ..... Trustee Darla Wegner  
Dripping Springs ISD ..... Trustee Ron Jones  
Eanes ISD ..... Vacant  
Fayette County Central  
Appraisal District ..... Chief Appraiser Richard Moring  
Georgetown Chamber of Commerce ..... Mr. Jim Johnson  
Giddings ISD ..... Superintendent Roger Dees  
Guadalupe-Blanco River Authority ..... Ms. Teresa Van Booven  
Hays Central Appraisal District ..... Chief Appraiser Laura Raven  
Hutto ISD ..... Chief William Edwards  
La Grange ISD ..... Superintendent William Wagner  
Lockhart ISD ..... Superintendent Mark Estrada  
Lower Colorado River Authority ..... Mr. Phil Wilson  
Movability Inc. .... Mr. Anton Cox  
Northtown MUD ..... Director Lee Hill  
Pedernales Electric Co-Op ..... Ms. Shannon Johnson  
Round Rock Chamber of Commerce ..... Ms. Lora Weber  
Travis County Emergency Services  
District No. 2 ..... Chief Ron Moellenberg

**EXECUTIVE COMMITTEE OFFICERS:**

Mayor Brandt Rydell, **Chair**  
Judge James Oakley, **1st Vice Chair**  
Mayor Lew White, **2nd Vice Chair**  
Commissioner Debbie Ingalsbe, **Secretary**  
Mayor Jane Hughson, **Parliamentarian**  
Judge Paul Pape, **Immediate Past Chair**

**EXECUTIVE COMMITTEE MEMBERS:**

Council Member Matthew Baker  
Commissioner Russ Boles  
Judge Brett Bray  
Council Member Janice Bruno  
Representative John Cyrier  
Judge Ron Cunningham  
Commissioner Joe Don Dockery  
Council Member Ron Garland  
Judge Hoppy Haden  
Council Member Kevin Hight  
Council Member Ann Howard  
Council Member Mackenzie Kelly  
Commissioner Steven Knobloch  
Representative Celia Israel  
Commissioner Cynthia Long  
Council Member Esmeralda Mattke Longoria  
Commissioner Brigid Shea  
Mayor Connie Schroeder  
Judge Joe Weber  
Mayor Pro Tem Doug Weiss  
Representative Terry Wilson  
Representative Erin Zwiener



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**BASTROP BLANCO BURNET CALDWELL FAYETTE HAYS LEE LLANO TRAVIS WILLIAMSON**

## **Roles and Functions of the Executive Committee Members and Officers**

### **Board Duties:**

Executive Committee members serve one-year terms commencing at the beginning of the calendar year. An orientation on the agency's programs, staffing, and budget are provided at the beginning of each member's term by the executive director. The expectations for those members are:

- Learn the organization's programs, mission and goals, and work plan; participate in orientation during first month of first term.
- Focus on meeting overall needs of region; frame decisions in the larger regional context and perspective.
- Set policy and strategic direction which guide the organization to run effectively, legally, and ethically.
- Advocate the use of the regional council as the primary convener and facilitator on regional issues.
- Set policies to guide the authority, responsibility, accountability, and overall performance of executive director; allow executive director to manage the day-to-day activities.
- Provide support to staff necessary to advance the priorities and goals of the organization.
- Remember that the regional council is not always under the same rules and restrictions as local government.
- Serve as a goodwill ambassador for the organization and for regionalism.
- Disclose possible conflicts of interest and maintain confidentiality on internal issues as appropriate.
- Meet attendance requirements during January-December term.
- Initiate outreach with legislators regarding organization's programs, funding, and key projects.
- Serve a dual function as the board of managers for the Capital Area Emergency Communications District.

### **Board Officers:**

The Executive Committee at each first meeting of each calendar year shall elect five officers: Chair, 1<sup>st</sup> Vice Chair, 2<sup>nd</sup> Vice Chair, Secretary, and Parliamentarian. The Past Chair shall be the board member still serving who is the most recent Chair. The Chair, 1<sup>st</sup> and 2<sup>nd</sup> Vice Chairs, and Secretary are elected with the expectation they are committing to succession to serve as Chair; the Parliamentarian is elected each year based on the expertise and ability to provide guidance regarding the compliance with Roberts Rules of Order for Executive Committee/CAECD and General Assembly meetings. The Officers' role and functions are:

- Serve as the Budget, Audit, and Planning Committee.
- Conduct the annual performance evaluation of the executive director.
- Act in an advisory role to the executive director for agency planning and policy issues.

### **Board Chair Duties:**

The primary role of the board chair is the presiding officer for the Executive Committee/CAECD and General Assembly meetings. The role and functions include:

- Commit the necessary time to prepare for meetings and review agenda with staff prior to meetings.

- Provide leadership to help board members keep local politics in perspective to regional needs and priorities.
- Encourage board members to have a firm grasp on financial conditions, integrity, and operations of the organization including budgeting, expenditures, and auditing.
- Identify financial or management issues that require board attention.
- Delegate day-to-day operations to executive director yet ensure appropriate internal controls are followed.
- Appoint ad hoc work subcommittees as needed.
- Chair the Budget, Audit, and Planning subcommittee.
- Chair the Nominating Committee
- Represent the organization and the board at meetings, hearings, regional events and related activities as appropriate and necessary.

**Board 1<sup>st</sup> Vice Chair Duties:**

- Assume functions of chair when necessary
- Chair the Legislative Work Group
- Participate in at least one CAPCOG committee which might include an ad hoc work group, program advisory committee, or subcommittee of the Executive Committee.

**Board 2nd Vice Chair**

- Presides when Chair and 1st Vice Chair are unavailable.

**Secretary:**

The secretary has a broad role per Roberts Rules of Order; however, agency staff handles most of those. As this officer, the board secretary:

- Serves as the signatory on many formal documents including the minutes, resolutions, and other official records as may be required.

Adopted 1-12-2011

Amended 10-12-2016

## **ARTICLE V – THE EXECUTIVE COMMITTEE**

### **Section 5.1 – Governing Body**

The Executive Committee is the governing body of the Council between meetings of the General Assembly. Members of the Executive Committee shall also serve on the Board of Managers of the Capital Area Emergency Communications District (CAECD) as an additional duty.

### **Section 5.2 – Composition**

- (a) The composition of the Executive Committee is as follows:
  - (1) two representatives from Travis County;
  - (2) one representative from each of the other nine counties in State Planning Region 12;
  - (3) one representative from the City of Austin;
  - (4) one representative from a city with a population in excess of one hundred thousand (100,000);
  - (5) four representatives from cities with populations between 25,000 and 100,000;
  - (6) five representatives from cities with populations under 25,000; and
  - (7) three at-large members.
  - (8) at least one State of Texas Legislator in accordance with Local Government Code, Section 391.006(c).
- (a) At each Annual Meeting, the General Assembly shall elect members from the categories described in Subsections (a) (1) through (7) of this section 5.2.
- (c) In selecting the medium-sized city, small city and at-large representatives, the General Assembly shall consider population and geography to ensure diversity among the members of the Executive Committee.
- (d) All of the Executive Committee members, except for the ex-officio State Legislator, must be elected officials of the governing bodies of the full members of the Council.
- (e) An elected official of the governing body of a full member of the Council may complete his or her term on the Executive Committee if he or she was an elected official at the time of election to the Executive Committee and he or she continues as a representative on the General Assembly.
- (f) A State Legislator selected for the Executive Committee shall serve as an ex-officio member, will not be eligible to vote, to serve as an officer of the Council, or to serve on subcommittees, and will not count toward a quorum.

### **Section 5.3 – Meetings**

- (a) The Executive Committee shall meet regularly each month at a time and place specified by resolution.

(b) The Executive Committee shall meet specially on call of the chairperson of the Council or upon the written request of at least one-third of the members of the Executive Committee.

#### **Section 5.4 – Notice**

Notice of regular and special meetings of the Executive Committee must comply with the Open Meetings Act.

#### **Section 5.5 – Quorum and Action**

(a) A quorum of the Executive Committee consists of a majority of the total number of members, excluding vacancies, but a quorum may not consist of fewer than thirteen members.

(b) If a quorum is present when a vote is taken, the affirmative vote of a majority of the members present is the act of the Executive Committee.

#### **Section 5.6 – Term**

Executive Committee members serve one-year terms, beginning on the date they are elected and expiring on December 31. An Executive Committee member may complete his or her term if or until his or her successor is elected and the member continues to meet the requirements as set out in Section 5.2.

#### **Section 5.7 – Vacancy**

A vacancy on the Executive Committee occurs:

- (1) when a member dies;
- (2) when a member resigns;
- (3) when a member is removed;
- (4) when a member becomes disqualified to serve; or
- (5) when a member incurs four absences as described in subsection (b).

(b) If an Executive Committee member misses three Executive Committee meetings in a calendar year, the Executive Director shall notify the Executive Committee member in writing of the absences and that a fourth absence will vacate the member's position on the Executive Committee. If the Executive Committee member misses a fourth Executive Committee meeting, having received the Executive Director's notice, the Executive Committee shall declare the absent member's position on the Executive Committee vacant unless the member persuades the Executive Committee, at its next meeting, that there was good cause for the absence.

(c) Executive Committee members shall also serve on the Board of Managers of the CAECD; a missed meeting of the CAECD shall be counted toward the absences described in (b).

(b) If a vacancy occurs on the Executive Committee, the Nominating Committee may nominate at the request of the Executive Committee, and the Executive Committee shall elect a replacement to serve for the remainder of the unexpired term.

## **Section 5.8 – Powers and Responsibilities**

- (a) The Executive Committee has the following general powers:
- (1) to sue and be sued in the name of the Council;
  - (2) to contract;
  - (3) to acquire, own, lease, transfer, or otherwise dispose of real and personal property, tangible or intangible, or any interest in it;
  - (4) to invest the Council's assets in real or personal property, tangible or intangible, or any interest in it;
  - (5) to sell, assign, mortgage, or pledge all or any part of the Council's real or personal property, or any interest in it;
  - (6) to borrow or lend money or other property;
  - (7) to apply for, receive, and use contributions and grants.
- (b) The Executive Committee has the following general responsibilities:
- (1) to have prepared, review, and submit an annual budget for the Council to the General Assembly;
  - (2) to designate one or more depositories for the Council's funds and specify the individuals authorized to sign and countersign checks and other instruments for withdrawal of the funds;
  - (3) to receive, review, and, if necessary, act upon reports and recommendations of its subcommittees and of committees of the Council, and to notify the General Assembly of any action taken;
  - (4) to make recommendations, formulate policy, and take action on matters referred to it by the General Assembly that best carry out the purposes of the Council.

## **Section 5.9 – Creation of Subcommittees**

- (a) The Executive Committee by resolution may create one or more subcommittees and appoint members of the Executive Committee to serve on them. Each subcommittee may have three or more members who serve at the pleasure of the Executive Committee.
- (b) To the extent specified in the creating resolution, a subcommittee may exercise the Executive Committee's powers and carry out its responsibilities described in Section 5.8.
- (c) The Executive Committee in the creating resolution shall appoint officers of the subcommittee from among its members and shall describe the meeting, quorum, and voting requirements for the subcommittee.

**CONSENT**  
**ITEM #6**