

BHPC MEETING MINUTES 06/27/2022

1. Call to order at 6:03pm.
2. Roll Call: Quorum Established
 - a. Commissioners Present:
Chair: Billie Jean Kutzer.
Vice Chair: Hollis Boatright
Commissioner Pamela Capps
Commissioner Wendy Cambridge
 - b. Not Present: Commissioners Gail McClellan and Ryan Moses. Rudy Nino, HPO
 - c. Others Present: Advisor Retta Martin, City Administrator Warren Escovy.
3. No Public Comments
4. No Announcements

INFORMATION:

1. Billie Jean read the items. No discussion followed.

NEW BUSINESS:

1. Hollis motioned and Pam seconded to approve the Minutes for May 23, 2022. Motion carried.
2. Wendy motioned and Hollis seconded to approve the January 31 and February 28, 2022 minutes. Motion carried.

The following minutes have not been secured or approved:

- 2021 January 25, February, March, April 26, May, August, September, October 25, November.
 - 2022 March 28
 - Billie Jean and Wendy will watch and listen to the meetings via YouTube and compile the minutes.
3. Newly appointed commissioner Ryan Moses was not present.
 4. Rudy Nino, HPO had recommended the following via an earlier email:
“...We create a new committee for the expansion of the current Historic District landmarks of the City of Blanco. All records will be kept at the City Office. [*Reference UDC for Designation of Historic Districts & Designation of Historic Landmarks*].”
It was acknowledged by the commission that this task should be ongoing, but no one is able to manage the project at this time. A few years ago, other businesses to the south of 3rd Street were asked if they’d agree to being included in the existing Historic District, and all that were contacted declined. The commissions discussion concluded that this recommendation will be recorded for future review once existing projects are completed. As previously discussed at our May 2022 meeting, we do have a data base program provided by the CLG in which new and existing information can be entered and saved. Hollis offered to enter the data into the data base as she is able.
Wendy motioned to review this item as the current projects are completed and Hollis seconded. Motioned carried.
 5. Recommendation was discussed to prepare and submit an annual report to city council, summarizing the work completed during the year. Discussion followed and no one is able to lead this project at this time, so it will be tabled for now, recorded for future review.
Hollis motioned to review this item as the current projects are completed and Pam seconded. Motion carried.

OLD BUSINESS:

1. Wendy agreed to continue as the Interim BHPC Secretary.
2. Review of One Year Goals 2021:
 - a. Gateway Signs: Wendy reported a committee of 3 has started the wheels turning and have met twice. Blanco City Mayor Rachel Lumpee, Libbey Aly Executive Director Blanco Chamber of Commerce and herself. Jo Nell Haas was a member but has asked to be removed from the committee at this time. Because the City is partnering with BHPC, the RFP Wendy created must first be approved by the City Council before it can be circulated for bids. Once the construction costs are identified, the committee will increase to 5/6 more community members.
 - b. Recognize Pittsburgh with a state historical marker. Gail was not present to give the report. Retta Martin shared that Eric has been sick. However, the paperwork he has previously given to Gail is all he has available. Pam Capps agreed to contact Linda Howard, Chair of the Blanco County Historical Commission, to see what information she has, so we can join forces and complete this project.
 - c. Portraits of Blanco: Hollis has added several homes and locations, and the booklet is now approximately 100 pages. Her daughter in law is currently formatting the document and hopes to have it done and ready for review by our July meeting. Pam and Billie Jean recommended additional locations be added, and they will coordinate their recommendations, and compile a list. The rock walls and fences also need to be added. Wendy suggested we set a completion date by the end of this year.
 - d. Historical Walking Tour...Renamed to: Discover Historic Blanco: Jo Nell Haas has asked to be removed as coordinator, so Wendy will work towards its completion.
 - e. Historic Blanco Banners: Billie Jean has contacted Johnson City Sign Shop, and they provided the costs for template creation, various sizes, with hardware or without hardware, and all associated costs. Discussion followed. Wendy motioned and Hollis seconded that we order 8 – 30” by 80” signs, 4 sets of hardware (we already have the hardware for 4), cost including the template creation. Motion carried.
Billie Jean will talk with Laurie about how we pay with our budget funds. The location placement of the additional 4 banners is TBD.
3. Recorded TX Historic Landmark Markers: Gail McClellan not present.
4. Additional page to COA: Wendy has revised the last page submittal by HPO Rudy Nino, as requested by the commissioners. Hollis motioned and Pam seconded the revised last page as presented tonight be approved. Motion carried.

COMMITTEE REPORTS:

1. Rudy Nino HPO was not present. The following items were discussed in his absence.
 - a. A revised Tax Incentive flyer was discussed. Wendy also stated the link to THC (with the full description and instructions) has been added to the BHPC section on the City’s website. Pam motioned and Hollis seconded to approve the revised flyer. Motion carried. Wendy will work with the City to get the addresses of the historic businesses and will mail.
 - b. Tour Assessment of the square: Billie Jean explained she and Rudy will be touring the historic district for the purpose of learning what should be corrected, what needs attention, etc. All commissioners are invited to join the tour. No date has been determined at this time.
 - c. Rudy will also compile and maintain a list of UDC concerns/issues in the historic district for the commission’s information and review.

2. Advisor Retta Martin: Streetscape
 - a. Streetscape is working towards having the historic district surveyed and are contacting surveyors. She asked the City Administrator, Warren Escovy, if he knew of a survey that may have been completed in the past. He would look into it.
Pam shared that a number of business owners have had surveys done, and that perhaps we could compile those.

FUTURE AGENDA ITEMS:

1. Commissioners agreed to only discuss the unfinished projects, and to not add additional items at this time to the agenda. The exception would be a COA or other time sensitive issues.
2. Begin recruiting/cultivating people for BHPC commissioner positions (in the future) and/or advisors.

A WORD BY CHAIRMAN:

1. Billie Jean asked City Administrator about the TXDOT 281 expansion, that has been circulating around town. Warren Escovy explained that once the city was aware of the expansion (learned during a TEAM meeting), they immediately made contact with TXDOT and a group of local city and county officials meet with TXDOT engineers. It was the first meeting to discuss this topic. "My main thing is keeping this community a community" Escovy said. They want to make TXDOT aware of the ramifications the expansion of 281 would have on our downtown area and our community. He stated there will be a Town Hall meeting to share the information with the community on July 19. "But we do need to start understanding what they're wanting to do and hoping to change hearts and minds, so that they start looking at us as a community not just waiting people" per Escovy. This is a brief review of what was said.
2. Letter to "Cut & Curl" has been written by Wendy, as requested by the commission, and reviewed by City Administrator, Warren Escovy, because he's name is in the letter as a contact. Commission reviewed and approved the letter be sent to the owners via USPS.

Hollis motioned to adjourn; Wendy seconded. Motion carried at 7pm and meeting was adjourned.