

CALL TO ORDER BHPC MEETING MINUTES:

May 23, 2022 @ 6:05pm

1) ROLL CALL:

Commissioners Present:

Interim Chair; Billie Jean Kutzer

Vice Chair; Hollis Boatright

Commissioner Pamela Capps

Commissioner Wendy Cambridge.

Commissioners Not Present: Gail McClellan.

Others Present:

Rudy Nino, HPO

Advisors: Retta Martin and Jo Nell Haas.

City representatives: Warren Escovy, City Administrator and Connie Barron, Mayor Pro-Tem

Invited Guest: Richard Standifer

2) Agenda Approved

3) No Announcements

4) No Public Comments

INFORMATION:

1) Wendy motioned to accept Roxanne Sorrell's letter of resignation as BHPC Chair. Hollis Boatright seconded. Motion carried.

NEW BUSINESS:

1) Missing minutes not available for review. If they are not secured from Roxanne, Billie Jean and Wendy will go back and watch the videos and transcribe. Motion to table Hollis Boatright. Pam Capps seconded. Motion carried.

2) Wendy motioned to elect Billie Jean Kutzer as new Chairperson. Hollis seconded. Motion carried.

OLD BUSINESS:

1) Wendy volunteered to be Interim Secretary until more members join the commission. Hollis Boatright motioned to approve; Pam Capps seconded. Motion carried.

2) One Year Goals yet to be completed:

a) Gateway Signs: Questions were answered by Richard Standifer and Jo Nell Haas regarding the history, designs and approvals made by previous commission.

i) Richard presented the first original approved designs, a rendering of the completed rock/limestone gateway, paid invoice to Manning Signs (7/23/2020) for the design work and 2 painted signs 6'1"x 4'8". He also presented a cost break down for 1 sign obtained in 2020, for \$5,626. Richard had purchased 3 - 4'x8' 3/4" MDO boards (\$234.45 to equal 1 sign) which he still has in his shop. It was also noted that a more recent commission voted on a second design, which was causing confusion. Hollis motioned to rescind the latter second design approval, it was seconded by Pam. Unanimous

ii) Pam motioned to approve original design "F" with a rock/limestone foundation and pillars. Hollis seconded. Unanimous. [See Document Attachment A](#).

iii) Wendy will contact Manning Signs to see how if there is a deadline on his services and payment.

iv) Location of gateways to be determined. Rudy had contacted Joe Muck, District Engineer for Blanco County at TxDOT via email on 5/12/2022, and Mr. Muck provided basic information, conditions/restrictions regarding placement on 281. Rudy sent that email to Mayor Lumpee, Laurie Cassidy, Connie Barron, Wayne Gosnell, Pam Capps, Gail McClellan, Hollis Boatright, Billie Jean Kutzer, Wendy Cambridge, Jo Nell Haas, Warren Escovy, City Administrator, and Retta Martin. Wendy read the last portion from the Mayor.

- v) Richard has talked with Smitty Smith regarding property on 1623, but that land has since been sold to Renee Benson.
 - vi) A new committee will be developed, per Mayor Lumpee's suggestion, sharing this project and comprised of City personnel, P&Z, Chamber of Commerce (financial and marketing support), and community members. Other community groups and individuals will be encouraged to join once cost, design and placement has been drafted. Wendy offered to chair the committee, motion to approve by Hollis, seconded by Pam Capps. Motion carried. Advisor Jo Nell Haas has volunteered to part of the BHPC committee representatives.
 - vii) Rudy shared that the previous Interim City Administrator said that funding for the signs could come from capital expenditures from next budget.
- b) Update Survey and Inventory: Wendy reported she has obtained a database program on CD to use instead of handwritten documents for future surveys. The database is searchable. The drawback is all of the current paper inventory (at the Blanco Library) will need to be put into the program. Hollis said she might be able to input data and would ask others if they could help her. Billie Jean will go to library to see if they would make copies of the current books of inventory notebooks kept in the Genealogy Room, so data entry could be done.
 - c) Pittsburgh State Marker: No report given.
 - d) Portraits of Blanco booklet: Billie Jean will manage this project and has the digital data on a flash drive provided by Hollis. Updating and securing printing costs are needed.
 - e) Historic Walking Tour pamphlet update and reprint: Advisor Jo Nell Haas has volunteered to manage the update. Wendy motioned it be renamed to "Discover Historic Blanco", seconded by Pam. Motion carried.
- 3) COA for Cut and Curl:
- a) Rudy has been working with the owners regarding the signs size, and in one meeting Warren Escovy, City Administrator was present. The HPO report dated November 11, 2021, and presented to BHPC at the December 13, 2021 Special Meeting was reviewed, accepted and voted on. It recommended the COA should not be approved because the size was too large for the façade space per city ordinances.
 - b) Rudy reminded BHPC that there is no fee for a COA.
 - c) Wendy motioned that the BHPC write a letter to the owners encouraging them to revise the COA and resubmit for approval. The letter will be written by Wendy, reviewed by Warren Escovy, City Administrator and then by the BHPC at their next meeting before it is sent to the owners. Seconded by Hollis Boatright. Motion carried.
- 4) Historic Landmark Marker Update: No report presented.
- 5) May Historic Preservation Month Report: Billie Jean Kutzer
- a) May 7 Community Heritage Day
 - i) Great turnout from the community.
 - ii) Patty Byers Haas and Retta Martin brought pictures and newspaper articles.
 - b) Clarification of Historic Blanco Banners replacement; Design, Size and Cost
 - i) Pam motioned to approve "Banner A" using the blue and gold and adding the word "Historic". To read "Welcome To Historic Blanco". Size and number yet to be determined. Hollis seconded the motion. Motion carried. [See document Attachment B.](#)
 - ii) Discussion followed regarding bigger vs smaller signs; no action was taken.
 - iii) Rudy reiterated that size will have a factor in who will hang the signs. PEC or City staff.
 - iv) Wendy agreed to manage this project. Billie Jean will get pricing for various sizes from the Johnson City Sign Shop in Johnson City, same shop that Twin Sister uses.
 - v) Rudy said the 4 current banners hanging at the 4 locations in the square are 80x30.
 - vi) Wendy suggested we review our budget, and cost of banners before purchasing. HPO recommended we talk with Chamber of Commerce for Hot Funds since it promotes tourism.

COMMITTEE REPORTS:

- 1) HPO: Rudy Nino
 - a) No report regarding updates to the UDC.

- b) Add last page to COA Application which will be placed in the front window of the business requesting COA. [See document Attachment C.](#)
 - c) Discussion, and Motion by Hollis to approve the draft document, with the removal of the last section which reads: "THERE WILL BE AN OPPORTUNITY FOR PUBLIC COMMENT ON...AT THE BHPC MEETING, Date/Time/Location AT THE BHPC MEETING". Seconded by Pam Capps, motion carried. Revised document will be presented at the next BHPC meeting for review by commissioners, for their approval or rejection.
- 2) Streetscape Report by Advisor/Historian Retta Martin
- a) Retta congratulated and commended Blanco Friends of the Night Sky and all of those who have been involved in obtaining their International Dark Sky Community recognition, as seen in the newspaper.
 - b) Streetscape has a contract with Sue Ann Pemberton, Master Streetscape Planner at Mainstreet Architect, and has written her the first payment for \$5,000. The architect is in the process of developing the plan.

FUTURE AGENDA ITEMS:

Follow up on all discussed projects, new commissioner/s, rules of decorum that the city council has adopted, review and take action on letter to Cut and Curl RE: COA application, and COA application additional page.

A WORD BY CHAIRPERSON:

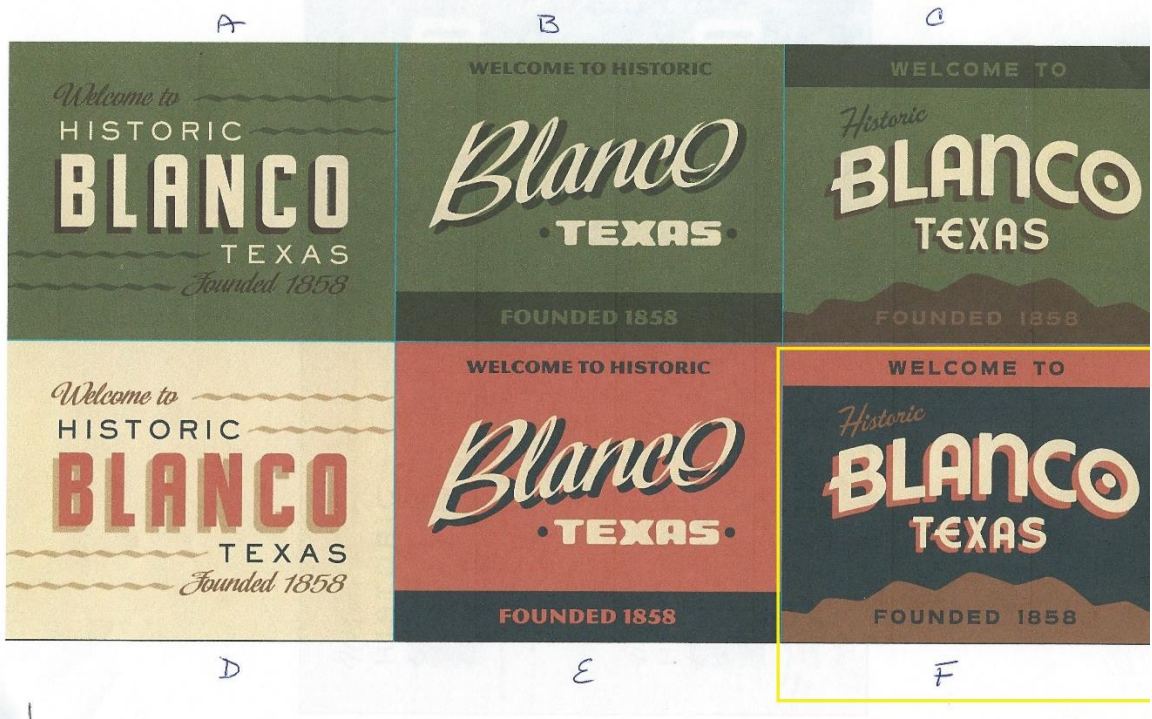
Encouraged commissioners to recruit community members to apply for open BHPC commissioner position. The city currently has 2 applications. BHPC has asked the City Mayor to ask the City Council for a councilperson to be our contact, liaison, and partner as we move forward.

ADJOURNED: 8:00pm

Motion to adjourn by Wendy, seconded by Hollis. Motion carried.

Respectfully Submitted Wendy Cambridge

Attachment A



Attachment B



ATTENTION RESIDENTS & NEIGHBORS

CERTIFICATE OF APPROPRIATENESS
APPLICATION
BLANCO HISTORIC PRESERVATION
COMMISSION

(Property Owner Name)

(Landmark Address)

THIS APPLICANT IS SEEKING A PERMIT TO:

(Brief description of proposed work)

To Be Reviewed at BHPC Meeting on _____ at _____